

**Benjamin Rush Institute**  
**Director of Programs**  
**Virtual Office**

<https://talentmarket.org/bri-programs/>

**About the Benjamin Rush Institute**

The Benjamin Rush Institute (BRI) is a 501(c)3 nonprofit organization working with medical students and professionals to protect the doctor-patient relationship and preserve healthcare freedom. Since 2009, BRI has educated thousands of medical students and healthcare professionals about alternative, free enterprise solutions to healthcare challenges and ensured that these groups are equipped to articulate and advance these solutions in public debate. BRI accomplishes its mission through chapters and affiliates at medical schools that host debates, educational lectures, and other events. BRI helps equip students and professionals with the skills and knowledge they need to be effective ambassadors for freedom in medicine.

**About the Opening**

BRI seeks a Director of Programs to support and expand all aspects of BRI's educational outreach to students in the health professions, concentrating on students of medicine and dentistry. This position is central to BRI's mission of creating effective future leaders in health policy and requires an interest in health policy and medical ethics, enthusiasm for working with and motivating busy young professionals, networking with health policy experts, and generating effective educational materials and events. As a team member in a small organization, the Director of Programs will also be involved in all other aspects of BRI's growth and success including fundraising, general promotion, and outreach.

This includes:

- chapter support and expansion
- communications with medical students and chapter faculty advisors
- coordination of chapter events
- development and maintenance of BRI's Speakers Bureau
- development and distribution of educational material

**Responsibilities**

Reporting to BRI's Executive Director, the Director of Programs will primarily be responsible for the following:

- Chapter growth and development, including reviewing chapter best practices and logistics; assisting chapters with all events; providing support when necessary with establishing a topic/s and recruiting speaker/s
- Support of current chapters, including regular periodic communications with student leaders to assure active engagement and overseeing chapter leadership transition to assure chapter continuity

- Identify and engage medical schools where BRI would like to establish a chapter and recruit leaders from that school, traveling as needed
- Work with events personnel on annual student leadership conference
- Identify health policy conferences for students to attend on scholarship
- Work with Executive Director on grants and fundraising
- Advise and guide student interns as needed
- Plan regional educational events

Secondary responsibilities include:

- Establishing and maintaining relationships with affiliated entities such as FMMA, AAPS, D4PCF, Heritage, Cato, AEI, YAL, and SFL, among many others
- Maximizing conference, internship and collaborative opportunities (papers, conferences, etc.)
- Overseeing Speakers Bureau; developing and maintaining relationships with key speakers
- Developing and implementing Mentorship Program with like-minded doctors and BRI alumni for BRI med students
- Assisting the Executive Director and other BRI staff in developing outreach materials that promote BRI principles, including white papers, videos, social media campaigns; blog posts; Facebook entries (medical news items); Health Policy 101; NexGenMed podcast

### **Qualifications**

- At least 3-5 years of experience, including a successful record of program/project management and outreach
- Experience in a nonprofit setting strongly preferred
- Experience building chapters or establishing new programs strongly preferred
- Familiarity with medicine/health care policy preferred
- Strong organizational skills
- Skilled project manager who is able to motivate and work with many different types of people to accomplish a shared goal
- Excellent communication skills, including demonstrated writing abilities
- Event planning experience a plus
- General familiarity with Microsoft Office, social media platforms, and customer relationship databases
- Bachelor's degree required
- Philosophical alignment with BRI; belief in the value of preserving healthcare freedom

### **Additional Information**

The Benjamin Rush Institute maintains a virtual office. The Director of Programs will work remotely and should be located with access to a major metropolitan airport. This is a full-time position that will require the Director to travel on a limited basis. Health benefits are not currently available.

### **Application Instructions**

Qualified candidates should submit the following in **one** PDF file:

- Resume

- Cover letter detailing your interest in the position/the mission of BRI and salary requirements

Applications should be submitted to Talent Market via this link: <https://talentmarket.org/candidates/apply-for-your-dream-job/>.

**There is no application deadline for this position. Applications are accepted on a rolling basis. This job will remain posted on our site until it is filled.**

Questions can be directed to Stephanie Keaveney, Network Engagement Manager at Talent Market, who is assisting with the search: [stephanie@talentmarket.org](mailto:stephanie@talentmarket.org).

While we thank all applicants in advance for their interest in this position, we are only able to contact those to whom we can offer an interview. No phone calls please.

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